



January 01, 2019

HUMAN RESOURCES DEPARTMENT

RE: Skilled Graphics, Prepress or Web Designer - Full Time or Remote Positions

To Whom It May Concern,

Thank you for the opportunity to express my interest in any industry related positions that you may have available at this time at your company.

I truly appreciate your consideration of the attached resume and a small sampling of my work. I truly look forward to becoming a valuable contributor of the management, design or production resources teams at your establishment. I possess a wide range of professional industry related skills and abilities that combine innovative and creative techniques and principles with over 30 years of direct hands-on industry experience. I am currently seeking a permanent, full-time, or a flexible remote position that would enable me to apply my expertise with any aspect of business management, marketing, advertising, graphic design, branding, web development and more. I believe that I can truly be a valuable asset to your company and play a key role in helping you to achieve your goals and initiatives with this position.

SKILLS, STRENGTHS & HIGHLIGHTS:

- Expertise knowledge in the application of most major industry software including Adobe Creative Suites; Photoshop, Illustrator, InDesign, After Effects, Sound Booth, Quark Express, Dreamweaver, HTML, CSS, PHP, SQL, Java Script, etc.
- A natural gift for creative design and the professional application of techniques and principles associated with utilizing the tools of the industry to accomplish the goals of any project.
- Over 30 years direct experience in the Graphic Design, Commercial Printing, Marketing and Advertising industries. Well over half of my career has been in the role of departmental management or business ownership, filling all role of development and production.
- Technical skills ranging from any kind of production equipment from printing presses to networking of intranets and more.

I welcome the opportunity to discuss with you personally how my skills and strengths can best be utilized to serve your company. Again, I truly appreciate your time and considerations and look forward to hearing from you soon.

Sincerely,

TOBY J. ZELLERS • 1905 Woodbourne Terrace • Castle Rock, CO 80104
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